St. Peter’s School

410 Ring Ave. N.

Canby, MN 56220

[www.schoolofstpeter.com](http://www.schoolofstpeter.com)

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| APPLICANT INFORMATION | | | |
| Last Name | First | M.I. | Date |
| Street Address | | | Apt # |
| City | State | Zip | |
| Phone | E-mail | | |
| Date Available | Position Applied For | | |
| Are you a citizen of the United States or otherwise legally authorized to work in the United States? YES □ NO □ | | | |
| Have you been employed by St. Peter’s Church or School before? YES □ NO □ | | | |
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| EDUCATION | | | |
| High School Name & Address | | | |
| Did you graduate? YES □ NO □ | Degree/Certificate | | |
| College Name & Address | | | |
| Did you graduate? YES □ NO □ | Degree/Certificate | | |
| Other | | | |
| Did you graduate? YES □ NO □ | Degree/Certificate | | |

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| REFERENCES - Please list three professional references | |
| Full Name | Relationship |
| Company | Phone |
| Address | |
| Full Name | Relationship |
| Company | Phone |
| Address | |
| Full Name | Relationship |
| Company | Phone |
| Address | |

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| --- | --- | --- |
| PREVIOUS EMPLOYMENT | | |
| Company | | Phone |
| Address | | Supervisor |
| Job Title | Starting/Ending Salary (optional) | |
| Responsibilities | | |
| Employed From To | May we contact your supervisor for a reference? YES □ NO □ | |
| Reason for leaving | | |
| Company | | Phone |
| Address | | Supervisor |
| Job Title | Starting/Ending Salary (optional) | |
| Responsibilities | | |
| Employed From To | May we contact your supervisor for a reference? YES □ NO □ | |
| Reason for leaving | | |
| Company | | Phone |
| Address | | Supervisor |
| Job Title | Starting/Ending Salary (optional) | |
| Responsibilities | | |
| Employed From To | May we contact your supervisor for a reference? YES □ NO □ | |
| Reason for leaving | | |
|  | | |
| MILITARY SERVICE | | |
| Branch | Dates of Service: From To | |
| Rank at Discharge | | Honorable Discharge? YES □ NO □ |
| If not honorable, please explain | | |
|  | | |
| DISCLAIMER AND SIGNATURE | | |
| I certify that my answers are true and complete to the best of my knowledge | | |
| If this application leads to employment, I understand that false or misleading information in my application or interview may result in my termination. | | |
| I understand that any offer of employment will be contingent on passing the required background check. | | |

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| --- | --- |
| I authorize you to make inquiries concerning my employment history, education, credit status and qualifications. I release from liability your company and those who may respond to your inquiries. I understand that you hire on an at-will basis in which either party may terminate at any time, with or without cause, except as may be required by law. | |
| Signature | Date |

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| St. Peter’s School is required by Minnesota State Statute to require you as an applicant for employment as a teacher to provide information regarding all current and previous disciplinary actions in the State of Minnesota and other states taken against your teaching license as a result of sexual misconduct or attempted sexual misconduct with a student. Be notified that submitting false or incomplete information is a ground for dismissal.  \_\_\_\_\_ I have never had any disciplinary action as described above taken against my teaching license.  \_\_\_\_\_ I have had the following disciplinary action taken against my teaching license:          Signature:  Date:  Note: You shall be notified if your employment is terminated based on the result of the background check or Board of Teaching action. Note that the school is not liable for failing to hire or for terminating an individual’s employment based on the result of a background check or Board of Teaching action. You shall be informed if this is the reason for denial of employment. |